

150 YEARS AND COUNTING

**POSITION OPENING**  
**Gustavus Adolphus College Director of Campus Safety**

Gustavus Adolphus College invites applications for the Director of Campus Safety. Gustavus Adolphus College, a highly-selective, church-related residential, liberal arts college of 2500 students, seeks a proven, progressive, and dedicated colleague to provide leadership for and management of its well-developed Department of Campus Safety.

The Director of Campus Safety is responsible for: 1) the development, implementation, and management of campus public safety programs and services including but not limited to security, environmental health and safety, fire safety, emergency management, parking management and key control, 2) compliance with all applicable state and federal laws, rules, and regulations related to campus safety, and 3) ensuring that day-to-day security, public safety functions, and new initiatives are aligned with the College's Strategic Plan.

**KEY AREAS OF RESPONSIBILITY include:**

1. Leadership and management of the Department of Campus Safety, a 24/7/365 operation; with overall responsibility for budget, human resources, planning, development, training, direction and supervision.
2. Implement best practices in the field of public safety as well as introduce new measures that will safeguard the entire College community and ensure compliance with federal and state laws and regulations.
3. Development and maintenance of excellent working relationships with students, faculty, staff and external customers/constituents (such as local and county law enforcement).
4. Coordination with internal/external emergency response protocols.
5. Prepare and distribute the college's Annual Security Report as directed by the Jeanne Clery Disclosure of Campus Crime Statistics Act of 1998.
6. Overall responsibility for the Office of Environmental Health and Safety.

***Qualifications, Required:***

- Bachelor's Degree required (Master's preferred).
- Minimum of 5 years of progressively responsible management experience in law enforcement, public safety or related field (higher-education setting preferred).
- Experience in administration of a comprehensive public safety program; skilled in conflict management and resolution.
- Strong knowledge of laws, rules, codes and currently accepted principles relevant to campus public safety operations in an institutional environment

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- including OSHA, NFPA, FEMA, NIMS, ICS, Clery, Campus Crime Statistics Act of 1998, Uniform Crime Reporting and emergency management.
- Possess a valid Minnesota Driver's License within 30 days of hire date.
  - An important qualification will be demonstrated experience to work effectively with a diverse student body, administration, faculty and staff.
  - Must be available to work a flexible schedule to meet requirements of the position, including nights and weekends.

**PREREQUISITE (S):**

Prior to employment, candidates must successfully complete a background investigation.

**TO APPLY:**

Send via email a letter of application, resume, and contact information for four professional references and a one page essay articulating your philosophy regarding the role of Campus Safety at a liberal arts college to: Director of Campus Safety Search, c/o JoNes VanHecke, Vice President for Student Life, Gustavus Adolphus College, [dos@gustavus.edu](mailto:dos@gustavus.edu)

Review of applications will begin on July 20, 2013 and will continue until the position is filled. Please direct questions to JoNes VanHecke, 507-933-7526, [dos@gustavus.edu](mailto:dos@gustavus.edu).

As an Affirmative Action employer, it is the policy and practice of Gustavus Adolphus College to provide equal employment opportunities for all.