

## MN IACLEA Meeting, Thursday, February 15, 2001, Bethel College

### In Attendance:

Stephanie Torok-Hamline University  
Miles "Skip" Heckendorn-St. Cloud State  
Lynette Raymond-St. John's University  
Beth Louden-William Mitchell  
Don Clough-Normandale  
Matt Churchill-U of M, TC  
Fred Behr-St. Olaf College  
Shawn Vierzba-St. John's  
Richard Carpel-NCU

Sara Mulso, Concordia  
Jennifer Furan-MCTC  
Suzie Dugan-MSU  
Jim Schumann-College of St. Ben's  
John Nanoff-Augsburg  
Shannon McGoffin-U of M, TC  
Derrick Skoglund-Bethel  
Ken Wurster-St. Kate's  
John Pack-U of M, TC

11:00 Meeting opened. President Derrick Skoglund opened the meeting by announcing the Conference will remain at Park Inn and Suites in Shakopee. No alcohol will be provided.

Jim Schumann said he had a lot of things to get completed, starting with speakers for the conference.

Speakers: Skip and Beth talked about the speakers they have locked in, and who we need to get. Skip wanted to all to know that Beth had done most of the work as he had been extremely busy and was not able to contribute as much as he would have liked. All of the speakers they have locked in agreed to speak free of charge. The speakers were locked in based on the times agreed upon at the last meeting. During this time we got Bill Manning from UNL to speak about college emergency planning. Bill will be filling the May 1<sup>st</sup>, 1:30-3:00 slot.

\*\*The last page of notes is dedicated to the changes made for the Conference Schedule. The phrase "subject to change and/or additions/split sessions" may be added to the Conference brochure.

Any dual sessions will be for Tuesday, May 1<sup>st</sup>.

### Vendors who are locked in for the Conference:

Floyd Security  
Medco Locks  
Pinkerton  
Motorola  
Best Access Systems  
Advanced Wireless

Vendors will be on a first come/first serve basis based upon when the vendor worksheet is turned in.

Activities: Activities for visitors was discussed. The list of activities is a follows:

Canterbury  
Twins game  
Mall of America  
Downtown Minneapolis  
Mystic Lake Casino

Shirts/Bags: We are still waiting for quotes on bags and polo shirts. All who attended the meeting agreed upon blue polo shirts. The outline of the state of Minnesota with IACLEA inside of it will be embroidered on the polo in a color the manufacturer sees fit.

Food: Schools can donate alcohol and/or food. They can donate a break all or in part as well. A sign-up sheet was passed around in which people agreed to donate food or money.

Bloomington P.D. will be hosting the shoot.

During lunch Jim Schumann discussed the finances and passed out the statements for December and January.

John Pack also passed around the updated list of MN IACLEA members directory which he has been putting together on his own.

The registration fee will be \$119.00 for those who have registration postmarked by April 1, 2001. Anything received after that will have an additional \$10.00 added, making the fee \$129.00. A motion was passed to have the Executive Board decide what the day rate should be for day guests. Motion passed.

A discussion in regards to whether or not to raise membership costs for MN IACLEA. The concession is that we either get bigger and better, or we are going to "die." Some suggestions were made:

- hiring someone for a few hours a month to maintain MN's database, call schools who are not members and send out mailings. This person would also assist in obtaining speakers, etc.
- “leasing” our list of members to vendors for an amount
- maybe the Executive Committee should get together to discuss some of these ideas and change the by-laws to allow for some of these proposed changes. June 7-8, 2001 in Hinckley will be that meeting.

The date and time for the next meeting was set for Thursday, March 29, 2001, however, a suggestion was made to have the meeting on Tuesday, March 13, 2001 at Park Inn and Suites. During this discussion, a consensus could not be reached as to where and when the next meeting should be due to the fact that some people wanted the meeting to take place overnight, and others did not. A motion was made to have the Executive Committee decide where and when the next meeting should be. Motion passed.

2:00 Meeting adjourned.