

MN-IACLEA
Meeting Minutes
April 8, 1999
College of St. Benedict

Attendees:

Vada Anderson- CSB, Dennis Sayre- UofM Morris, Linda Dirks- AHTC, Andrew Askegaard- Concordia Moorehead, Mike Pehla- Moorehead State, Tom Iverson- Concordia Moorehead, Shawn Vierzba- St John's University, John Nanoff- Augsburg College, Derrick Skoglund- Bethal College, Mike Cappella- North Central University, John Pack(MN-IACLEA President)- Uof M Mpls, Ferman Woodbery- St Cloud State, Jim Schumann- Normandale CC, Sean Lurar(sp?)- St Cloud State, Fred Bair(IACLEA President)- St Olaf College, Terry Gorman- Macalester, Beth Loudon- William Mitchell College of Law, Ray Thrower- Gustavus College, Suzanne Dugan- MSU,M, Erle Steigauf- Bemidji State, Heidi Seaton- University of St Thomas, Miles (Skip) Heckendorn- St Cloud State University.

Meeting began about 1000

- Minutes from the January 14, 1999 meeting were presented Terry Gorman, they were approved as written.
- A financial reported was presented by Jim Schumann. The ending statement Balance on March 31, 1999 was \$3,294.76. The financial report was approved as submitted.
- We discussed Hate crimes. Terry Gorman is trying to set-up a protocol on how to help victims of hate crimes. He is looking at how to deal with the community as a whole, How to deal with the group(s) the hate crime makes reference to, How to deal with the individual(s) the hate crime is aimed at.

At the UofM - if the hate crime is in the resident halls John said his institution has community meetings with the halls to discuss the incident.

At Moorehead they have an emergency manual that defines a hate crime. If it is not a hate crime it is a University issue not a security issue.

At St Cloud State- They have an Advocacy system which includes such info as:

List of phone numbers to refer to.

Who to report the crime to.

The Advocacy group determines who it is reported to. A communication groups also creates a statistical list and distributes it as a stats and narrative report on a trimester basis. Housing/Reslife and Public Safety investigate incidents in the residence halls. Public Safety investigates non-reslife incidents. Skip said he would put together an outline. Vada suggested it be part of the Region 6 conference.

- We had an open discussion on the Cleary Act and its recent changes.

The first issue was when do the changes go into effect. Fred said there are 3 likely dates on which the changes could go into effect. October 1, 1998 The day the Bill was passed, October 7, 1998 the day the Bill was signed into law, January 1, 1999. Fred felt the October 1 date was unlikely because a bill is not binding until it is signed into law. The October 7 date is the day it became legally binding because the law did not contain an effective date. January 1, 1999 is likely for simplicity.

It was suggested that you may want to start from October so the stats would not take such a big leap from a low number to a high number. It was also suggested to have a disclaimer as to why there is a change in the numbers reported.

A question was asked about the cost incurred as a result of giving people the daily crime logs. It was decided that you can not charge for gathering the information but you can charge for printing copies. Crime Logs need to be available for public viewing within 48 hours of the request. The viewing of the logs must be free of charge.

It was asked if there is a general format that people are going to use for the new reported stats. Fred suggested listing the crimes on the left and then have headings for "On-Campus" "Off-Campus" "Residence Halls" "Public Property".

When Defining the reported crimes institutions should use the UCR definitions for all crimes except for the sex crimes. For sex crimes you should use the IACLEA definitions.

It was asked where are the boundaries for campus and public property according to the changes in the Cleary Act. A clear definitive line was not set however, it was suggested that you use the curb of the street as the line.

When renting a room in a building any crime that happens in the room should be included in the crime report. It was also suggested that you include any crime that happens in the area that would be used to access the house from campus should be included in crime stats.

As for who on campus such as councilors, clergy, etc. are required to report crime on campus to security for annual report numbers. The best approach appears to be that security send a memo with general information to all the possible people who would hear complaints from victims ask for feedback in comparing incidents to be sure one crime is not double reported. General information may include such things as the building the incident occurred in, date, time, suspect initials, etc.

You should save crime stats for 7 years back.. You should also save the crime report and officer training information.

The June Conference:

- There was a handout given.
- Doug Tuttle will take care of his own flight. We will pay for the room and a speaker fee.
- The conference. Is open to non-members and to others at our institutions. Thursday is the best day to bring others from your institution. The cost for the conference would be \$65.00 per person + Room.

Vada Anderson gave a presentation on the College of St. Bens Security webpage. It can be found at WWW.CSBSJU.EDU/CSBSECURITY It is an excellent web site and should be checked out. A couple features are that a table of contents is always on the left to ease the browsing. The title page is always on the top of the screen. It helpful stuff such as building hours and emergency phone numbers.

LUNCH

A brief introduction by Dr. John Campbell. He can be contacted at St. Cloud State and can assist us with training materials.

We reviewed the Draft 1.0 (01/08/99) of the MN-IACLEA employee guidelines for campus security officers.

The goal is to establish state wide training standards for security officers.

Suggestions and comment of the training standards:

- It should be tiered some training required before being assigned a shift and other training as in-service.
- We could endorse minimum standards and more seasoned officers could go to an "academy" for specialized training.
- The training standards need to workable for student officer operations. The concern is that these type of operations only have a week or two to get students trained and on the job and that some of the suggested standards could take several weeks to complete.
- Some schools were concerned that if these standards are endorsed some state politician may get a hold of the list and turn it into state mandated requirements which would put financial hardships on some schools and delay the security operation on others. Because some of the items on the list are not taught to all security officers at all schools.
- Consider alternatives to an academy type setting such as train trainers for each school, interactive CD-ROM, Video training courses, etc.
- Also suggested was that it not be endorsed but used a training guidelines at schools and train what works at your institution.

The training guidelines was tabled for future consideration. With the recommendation that the wording be reviewed so it is not so binding that all areas must be taught to all officers.

The meeting adjourned