

**Minnesota Chapter of IACLEA**  
**June 9, 1998**  
**William Mitchell College of Law**

The June 9, 1998 meeting of the Minnesota Chapter of the International Association of Campus Law Enforcement Administrators was called to order by Shawn Vierzba at 10:20 a.m. at William Mitchell College of Law.

Members Present:

Jim Schumann	Normandale Community College
John Pack	University of MN Police
Erle Steigauf	Bemidji State
Mike Pehler	Moorhead State
Jeff Marose	University of St. Thomas
Heidi Seaton	University of St. Thomas
Bob Nygren	College of St. Catherine
Dave Hellerman	William Mitchell College of Law
Beth Loudon	William Mitchell College of Law
John Nanoff	Augsburg College
Dan Meuwissen	Concordia College
Shawn Vierzba	St. John's University

Old Business:

Minutes: No minutes were read as the Secretary was not able to attend.

Treasurers Report: Jim Schumann reported that the Chapter checking account at USBank has been closed and he is in the process of setting up a new account with Norwest Banks (Wells Fargo). Current chapter funds were reported at \$2,929.32 with an additional \$275.00 in checks to be cashed and deposited. Schumann also reported that chapter currently has one outstanding check for \$250.00 to IACLEA which has not yet been cashed. John Pack made a motion to accept the treasurer's report as read. Erle Steigauf seconded the motion. The motion passed.

1. Shawn Vierzba reported that a list of all schools in Minnesota was sent to IACLEA. They will be sending out a letter of introduction and a MN Chapter application form to all schools on the list. Shawn will also be sending each current chapter member a chunk of names on the list so that we can call and make personal contact.
2. Shawn Vierzba reported that he sent the Attorney General's office out recommendations for new guidelines of reporting hate crimes. He further reported that he has not received the letter they asked the chapter to co-sign with them on binge drinking.

3. Members discussed their experiences at the Region VI chapter meeting in Lincoln NE in April.

4. Erle Steigauf requested input from members as to what information should be added to the chapter web page. It was agreed that the following items would be added:

- test of the letter from the Attorney General's Office
- links to member security departments or member personal e-mail addresses
- the chapter application form
- the chapter by-laws
- chapter meeting minutes
- the Region VI newsletter

5. Shawn reported that he is still working on the MN College Campus Survey.

New Business:

6. Jim Schumann and other members discussed current position posting.

7. Dan Meuwissen advised the group of a theft tracking system for laptop computers called "STOP". All members are invited to attend an informational meeting and demonstration at the Concordia St. Paul Campus on June 16, 1998 at 10 a.m. Please contact Dan if you wish to attend.

8. There was much group discussion on the Campus Security Act, new pending legislation and the annual security report.

9. Elections for the positions of Secretary, 2<sup>nd</sup> Vice President and Vice President took place.

Following is a list of new officers:

Secretary: John Nanoff  
2<sup>nd</sup> VP: Mike Pehler  
Treasurer: Jim Schumann  
President: John Pack

Jim Schumann made a motion to thank the out-going officers for their hard work and dedication.

Seconded by Beth Loudon. Motion passed.

Shawn Vierzba then handed over the running of the meeting to new President John Pack.

10. Shawn Vierzba made a motion to schedule and plan on four member meetings and two executive officer meeting during the course of the 1998/99 year. The motion was seconded by Erle Steigauf. Motion passed. A tentative schedule of the meetings follow:

October 8/9, 1998      Location unknown  
January 14/15, 1999      University of St. Thomas  
April 8/9, 1999      St. John's/St. Bens/St. Cloud  
June 10/11, 1999      outstate/convention center

Executive meetings:

November 19, 1998 Moorhead State

February 18, 1999 Normandale Community Coll.

Jim Schumann made a motion to adjourn the business meeting. Erle Steigauf seconded the motion.  
Motion passed.

Respectfully Submitted,  
Heidi R. Seaton