

<h1 style="margin: 0;">Minnesota Chapter</h1> <p style="margin: 0;">of</p> <h1 style="margin: 0;">IACLEA</h1> <p style="margin: 0;"><i>International Association of Campus Law Enforcement Administrators</i></p>

Shawn Vierzba, President Saint John's University (320) 363-2144	John Pack, Vice President University of Minnesota (612) 624-6644	Jim Schumann, Treasurer Normandale Community College (612) 832-6309
Terry Gorman, Secretary Macalester College (612) 696-6218		Miles Heckendorn III, Past President St. Cloud State University (320) 255-3453

December 15, 1997
Minutes

Minnesota Chapter of IACLEA

October 10, 1997

Facilitator: Shawn M. Vierzba, President MN-IACLEA, Saint John's University

Present: Vada Anderson, Director of Security John Pack, Program Manager Skip Heckendorn, Director of Security Jim Schumann, Director of Security Brad Buffington, Director of Security	College of Saint Benedict University of Minnesota St. Cloud State University Normandale Community College Bethany College
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Business Meeting:

1. The *Chapter* Minnesota College Security Survey was reviewed for updates prior to distribution for the 1997 survey. (Motion: John Pack, 2nd Skip Heckendorn. Vote carried).
2. The *Chapter* membership application was reviewed for updates prior to distribution in the follow up letters to be mailed after the phone contacts to non-participating institutions for encouragement of membership. (Motion: John Pack, 2nd Skip Heckendorn. Vote carried).
3. Due to the resignation of the treasurers position, Jim Schumann was appointed acting Treasurer by the President, Shawn Vierzba. Jim will coordinate with Tim Thompson the closing of the Chapter checking account with 1st Bank. The account will be moved to Norwest Bank for savings and service charges and the convience of current and future officers. (Motion: Skip Heckendorn, 2nd John Pack. Vote carried).
4. The President, Shawn Vierzba will contact and coordinate the agenda for the joint MN-IACLEA and Chief's Association meeting to be sponsored by Andrea Mowery, Assistant Director of Special Projects for the Attorney General. The joint meeting is being conducted as a partnership response to the recommendations based on the 1996 Attorney Generals Post-Secondary Safe Schools Survey: Campus safety and security departments and local law enforcement should develop and maintain a comprehensive communication protocol to ensure relevant information of safety and security be exchanged. This will enable both departments to obtain data for annual reports and share security information that may be vital to the safety of students and citizens in the surrounding community.

5. Meeting Adjourned. (Motion: Vada Anderson, 2nd Brad Buffington. Vote carried).