

Minnesota Chapter
of
IACLEA
International Association of Campus Law Enforcement Administrators

Tim Thompson, President University of St. Thomas (612) 962-5100	Skip Heckendorn, Vice President Gustavus Adolphus College (507) 933-8888	Shawn Vierzba, Vice President St. John's University (612) 363-2144	Fred Behr, Secretary St. Olaf College (507) 646-3770	Jim Schumann, Past President Normandale Community College (612) 832-6309
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Annual Meeting
Minutes
06/20/96 10:25 a.m.

Present: Vada Anderson	Augsburg College
Kim Borsdahl	Moorhead State University
Amy Jones-Dehmer	Hamline University
John Becker	Century College
Dan Meuwissen	Concordia College
Jeff Marose	University of St. Thomas
Chuck Riley	University of Wisconsin - River Falls
Jim Schumann	Normandale Community College
Brian Heinen	Normandale Community College
Skip Heckendorn	Gustavus Adolphus College
Jules Jensen	Minneapolis Community College
Terry Gorman	Macalester College
Shawn Vierzba	St. John's University

Guest: Heidi Seaton University of St. Thomas

President Tim Thompson called the meeting to order at 10:25 a.m.

1. Review of Minutes from the April 14, 1996 meeting. A motion was made by Brian Heinen to accept the minutes from the April 14, 1996 meeting, and seconded by Kim Brosdahl. The motion passed unanimously.
2. Treasurers Report. The report shows a balance of \$2,094.74 in the account with a few outstanding bills from the Region 6 conference. Kim Brosdahl made a motion to accept the Treasurers report (pending revision and completion) submitted by Tim Thompson, and the motion was seconded by Dan Meuwissen. The motion passed unanimously.

Old Business

3. Results for the Region 6 conference reviewed. Skip Heckendorn shared some comments he had received from conference attendees. Most agreed that the Minnesota Chapter did a good job and many stated that they learned a lot. Jim Schumann made a motion to give \$200 each (from chapter funds) to Mike Mulso, Janelle Kelly and Heidi Seaton for the work they did organizing the conference. Kim Brosdahl seconded the motion, and it passed unanimously.
4. Chapter Status. Jim Schumann read a letter from the Wisconsin Chapter proposing guidelines for maintaining "chapter" status which is to be presented to the board at the international

conference. Skip Heckendorn will draft a letter stating the Minnesota chapters' support for the Wisconsin chapter's proposal.

5. Election of officers. The following individuals were elected for 1996/1997:

- Skip Heckendorn - President
- Shawn Vierzba - Vice President
- Dan Meuwissen - 2nd Vice President
- Amy Jones Dehmer - Treasurer
- Secretary - Terry Gorman

New Business

6. Update bylaws. This was tables pending the outcome of the Wisconsin chapters proposal to the International Board.
7. Letter to Chiefs of Police Association. Tim Thompson and Skip Heckendorn advised that they had met with the executive board of the Chiefs of Police Association. They are interested in working on minimum standards for security personnel with our association, and will be sending invitations to join their organization to all our chapter members.
8. Meeting dates 1996/1997. The meeting dates and locations for the next year were set.
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| | August 8, 1996 | Hamline - Amy Jones-Dehmer will host |
| <i>Milwaukee</i> | October 17, 1996 | ? - Skip Heckendorn will decide on location and host |
| → | December 5, 1996 | St. John's University - Shawn Vierzba will host |
| | February 20, 1997 | Mystic Lake (possible location) - Terry Gorman and Jim Schumann will host |
| | April 10, 1997 | Moorhead State - Kim Brosdahl will host |
| | June 5&6, 1997 | Gustavus or St. Olaf - Skip Heckendorn and Fred Behr will decide location and host. This will be the joint meeting with the Wisconsin chapter, as well as the annual business meeting for the Minnesota chapter. |
- possibly in Fayetteville*

The meeting was adjourned for lunch at 12:05 p.m. and called to order again at 12:35 p.m. by President Skip Heckendorn.

9. Any other new business.

- Terry Gorman spoke briefly about crime reporting, specifically new federal regulations about hate crime reporting. He also spoke about guidelines for deciding who needs to be given copies of the crime statistics.
- Kim spoke at length about her experiences with the audit her institution was subjected to by the federal government.
- Skip Heckendorn spoke about the "open log" law. An amendment passed in 1993 states that the law does not apply to campus law enforcement agencies.
- Skip Heckendorn spoke about the new background check law which went into effect July 1, 1996⁵. Copies of the law, along with an explanation were distributed and briefly discussed.

Jim Schumann moved to adjourn the meeting at 1:45 p.m., the motion was seconded by Kim Brosdahl.

Respectfully submitted,
Timothy J. Thompson