

MINNESOTA CAMPUS SECURITY  
AND LAW ENFORCEMENT ASSOCIATION

Meeting Minutes--April 15, 1994  
Holiday Inn, St Cloud, MN

Attendance: Jim Aasness (Moorhead), Vada Anderson (Augsburg), Fred Behr (St. Olaf), Kim Brodahl (Moorhead), Terry Gorman (Macalester), Skip Heckendorn (Gustavus Adolphus), Brian Heinen (Normandale), Tim Knutsen (Bethel), Julie Lundgren (St. Cloud), Ernie McCarty (St. Catherine), Dan Meuwissen (Concordia--St. Paul), Amber Naqvi (Moorhead), Jim Schumann (Normandale), Earl Steigauf (Bemidji), Tim Thompson (St. Thomas), Shawn Vierzba (St. John's), Mike Wortman (St. Thomas)

1. President Ernie McCarty opened the meeting at 10:30AM with introductions of members present and the institutions they represented.
2. The treasurer's report and the minutes from the last meeting will be mailed. The directory will be coming out soon. Fran has it and Ernie will be mailing it soon.
3. There was discussion about the north/south meetings
  - a proposal was made to split the state into thirds for bi-monthly meetings
  - a discussion of teleconference meetings
  - a discussion of monthly meetings in St. Cloud (central location)
  - discussion of focus of meetings and associate members
  - \*Motion (Jim S, Kim B) to meet in St. Cloud in June. Unanimously approved
  - discussion of dates, and locations of remainder of meetings--table until June
  - Next meeting date will be Thursday, June 16 (by consensus)
4. There was a brief discussion of policy manual exchange. You are encouraged to bring your policy manuals to share.
5. Discussion of 911 call tracing. Ernie received information from a commercial company who will assist you in implementing a program, hardware and software. You can also contact Kathy Crampton at Concordia--St. Paul (612-696-6566), who will explain a system that uses computer software and pagers
6. Update on Jack Swenson's case. His second probation officer is attempting to negotiate an immediate and final financial settlement. They are offering an immediate \$5000 settlement in one payment.
  - \*Motion (Fred B., Tim T) to accept offered settlement. Motion withdrawn.
  - \*Motion (Jim S., Fred B) to accept any amount over \$4000, single payment. Motion withdrawn
  - Questions concerning tax-exempt and non-profit status were raised.
  - \*Motion (Tim T, Jim S) to accept anything over \$4000 within 90 days in no more than two payments, cash or money order only. Unanimously approved.
  - Ernie will negotiate the final settlement with the probation officer according to the terms established in the approved motion.

7. Discussion of MN Statute 326.6

- Discussion of proprietary and licensing
- Sections that apply are 326.32 Subdiv 10c, 326.336 Subdiv 1, and 326.3381 Subdiv 1a
- Discussion of State and Private institutions and their differences concerning the law
- Checks to FBI and BCA can both be sent BCA. BCA will forward the FBI check. Checks can each be made for full amount (no separate checks for each employee)

8. Discussion of IACLEA Security Certification Committee and its plans

- IACLEA training program proposal is not complete. Formats are being discussed (i.e., video, speakers, workbook, testing and testing administrations, train the trainer, etc.) are still being considered.
  - Possible certification will be CPO (Campus Protection Officer) and will be directed primarily toward directors and full time (non-student) officers
  - The IACLEA program is at least one year away from completion
  - There was continued discussion concerning the MCSLEA training and developing a state training program based on the IACLEA guidelines
- A subcommittee was established:
- Tim Thompson (chair)
  - Vada Anderson
  - Tim Knutsen
  - Ernie McCarty

9. Vada introduced a discussion of the arson fires and Augsburg and a brief discussion of how they are being addressed.

10. Election of officers. The nominating committee presented the following slate:

President: Jim Schumann  
1st VP: Tim Thompson  
2nd VP: Skip Heckendorn  
Secretary: Kim Brosdahl  
Treasurer: Fran Gernant

\*Motion (Terry G., Vada A.) to accept slate of officers. Unanimously approved.

11. Committee report--Legislative Report (Tim Thompson)

- Nothing coming up in the State Legislature impacting campus security/safety
- Has contacted 2 legislative members from the higher education committee
- To receive the MN Senate Briefly publication call 612-296-0259
- To receive the MN House Session Weekly call 612-296-2146 or 1-800-657-3550

12. Thanks to Ernie for his great job as president, especially his work with tracking Jack's case and keeping the associate up to date.

13. A question concerning By-laws was made. It will be placed on the June agenda. A current copy will be mailed to each member. Look them over before June 16.

14. Motion (Kim B, Dan M) to adjourn at 1:05PM Unanimously approved.